

TAIRUA GOLF AND COUNTRY CLUB (INC)

Board Meeting, 25 August 2021 at 1 pm, on line <https://nzotlc.zoom.us/j/3465731505>

Present Brian Fellows (President), Mike McCann, Jan Collier, Stephen Fang, Jean McCann, Jenny Chalmers, John Fraser

Apologies - Jack Harrop

MOVED that apologies be accepted

Jean/Mike PASSED

Minutes of the July meeting (attached)

MOVED that the Minutes of 28 July meeting be accepted as a true and correct record

Jenny/Steven PASSED

Matters Arising

Electricity upgrade – Brian reported that Covid is now holding this up. There is to be no change in quote from Graeme Keyte.

Ray Blackler re drainage of outlets – no reply to date has been received from Ray

Hoist – The concrete has been laid and needs to mature for 28 days. Steven presented a new Auto Masters quote which has checked by Geoff and John. There has been a slight increase in quote at hand. Steven to negotiate re new hoist payment and delivery. Expected delivery mid-October. MOVED that the Board approved the purchase of the hoist as per quote

Mike/Jean PASSED

Harbour fill cost recovery - Craig Watts has made a \$1000 donation towards costs

Tairua Walkway costs for removal of fill – A conversation with Joyce Birdsall has taken place, the cost presented in July Minutes are to be taken to the Walkway Committee for consultation/approval/donation.

Staff Appraisal - documents were circulate by Jack. To be held over.

Correspondence

OUT

IN

Surf Club booking for Sunday 17 April 2022

MOVED that the inward correspondence tabled be accepted and approved

Jean/Mike PASSED

Reports

President's – circulated. It was reported to Brian that a person using the walkway was hit with a golf ball by one of the players on 15 August, during the Coastal Pairs. Do we need signs on No 2 & 3 asking golfers to look out for walkers?

Club Captains – no reports

Kitchen – Contract circulated to Board Members for caterer has been signed off and discussed with Sharni. Invoice form has been created and will be used by John for payments.

Publicity - circulated

House Committee – circulated. Planned August meeting was cancelled because of Covid. Annual Golf Prize Giving/s format under review.

PR Manager – no report. Cart Sponsorship clarification was requested by Janine. Board is recommending Cart Sponsorship be set at \$500 with a \$100 discount for the first year towards sponsors printing costs. Website and Newsletter exposure to be included. Board recommended that Individuals/ businesses should be approached by letter going forward re invitation for cart sponsorship.

Admin Manager – no report

Financial Report

Invoices totalling \$14,084.82 have been paid for the month of August. This does not include wages of \$\$4,120.88. The second wage payment is due to come out on the 30 of August. Individual payments of noticeable amounts have been for IRD \$2,340.80, Concrete for workshop hoist \$1,506.50. Our Current Account is the lowest balance we have had this financial year. We do have cash to be deposited totalling \$2,443.50 onsite.

Account	24 August 2021	29 July 2021
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Current	\$8,036.36	\$17,754.51
Saving	\$100,078.19	\$100,074.78

Terry has made an application for the Wage Subsidy for a two week claim period.

Janine and Terry have been working on members invoices and it is planned to have these emailed to members early September when finalised. Current membership expires on 30 September. Membership is due for renewal 1 October for the 2021-2022 financial year.

MOVED that the August accounts totalled \$14,084.82 approved by the Finance Committee be approved for payment.

Jan/Jean PASSED

New Members – information not available

Board Membership Review

Complimentary members for 2021-22

Board approved that Complimentary Membership be offered to Ron Abbott for substantial financial contributions made during 2020-2021 financial year.

MOVED that the Lisa Radford, Auditor continue to receive a Complimentary membership and Ron Abbott receive a Complimentary Membership. Jean/Steven PASSED

Senior Playing members

Board approved that the Larsen's retain their Senior Playing Membership status for golf. Two new Senior Playing Membership were approved.

MOVED that Kerry Crossman and Phil Smith be offered Senior Playing Membership for 2021-2022 Jan/Brian PASSED

General Business

Covid update - Wage subsidy and Resurgence Support Payment applications been filed with the IRD by Terry.

Level 3 restrictions for Golf Course email to be sent to members.

Firewood – can continue to be delivered under Level 4. Brian to co-ordinate.

Use of the Club Grounds for overnight camping by self-contained Campervan/Caravans

Jean tabled a summary of TCDC Regulations (see below) that the Tairua Golf & Country Club need to comply with according to the Rural Zone Rules in the District Plan for discussion. Board needs to look into usage on Rural land. Board needs to continue to ensure that no more than two campervans stay onsite at any one time. The Club has three title descriptions, LOT 2 DPS 24815, LOT 5 DPS 7942, LOT 8 DPS 11021. Lot 8 is zoned residential whilst the other two are rural land.

The Board extended its thanks to the members who adopted a Vet's campervan for the night of 14 August to accommodate the excess campervans that arrived and played in the Coastal Pairs.

Strategic Planning – held over due to Jack's absence

Election of Officers – The current Constitutions states 'Each elected member shall hold office for two years when they shall retire but shall be eligible for re-election.' Currently there is one vacancy for the Board for the vacancy of one Board member who left during this term. Board vacancies for AGM need to be signalled to Brian before September meeting.

Next meeting 22 September 2021

Meeting closed 3.15pm

Appendix

Use of the Club Grounds for overnight camping by self-contained Campervan/Caravans

The zone of the Country Club property at 283 Main Road Tairua, is actually **rural, with a small portion of residential zoned land near the road.**

While the property is zoned rural, the rule for a campground in the rural zone is the same as in the residential zone (see below).

This means that any activity occurring on the site needs to comply with the rural zone rules in the District Plan.

Below are the 2 key parts of the district plan – the definition and rule pertaining to the described activity occurring on the bowling green.

Campground Definition

Campground means where people stay for one or more nights in:

- A tent without a foundation; and/or
- A vehicle that can be driven/towed to a different location

used for sleeping, with a tariff paid. A campground may include buildings for communal purposes (e.g. kitchen, bathrooms, utility blocks, BBQ area) on the site for visitors to use but does not include any buildings used for sleeping (refer to visitor accommodation).

Campground Rule in the rural zone

Proposed Thames-Coromandel District Plan - Appeals Version - March 2021 » PART VIII - ZONE RULES » Section 56 - Rural Zone » 56.4 Permitted Activities » Rule 4 Campground

RULE 4 Campground

For visitor vehicles (e.g. motorhomes and caravans) only:

1. A campground is a permitted activity provided:
 - a) No more than **two visitor vehicles used for sleeping are on-site**: and
 - b) All visitor vehicles used for sleeping comply with NZS 5465:2001 Self Containment of Motor Caravans and Caravans, and **display documentation** of this compliance at all times; and
 - c) **No buildings** are erected.

As you can see, the activity occurring on the bowling green meets the definition of a campground. However, a campground in the rural zone only permits 2 self-contained campervans at any one time to be on site, and those campervans must display documentation confirming they comply with the self-containment of motor caravans & caravans standard.

The Club does have the option to apply for **resource consent to operate as a campground** and as mentioned, if the Club is interested in pursuing this option, TCDC recommend you talk to a planning consultant (There are a few consultants in Thames and Whitianga.) about what this will require as there may be other planning factors to consider with an application.

There needs to be a full assessment of the activity and other matters, and this needs to be done by your own planner, not Council. Council are unable to recommend individual consultants.

Your planner will then prepare an application to operate a campground.

In terms of fees and charges, this will depend on the type of consent you will require and how much processing is involved. Below is the link to fees and charges for resource consents. Please note these are just the fees for Council to process an application. There will be additional fees payable to whoever you get to prepare your application for you.

<https://www.tcdc.govt.nz/Our-Services/Fees-and-Charges/Schedule-of-Fees-and-Charges-Resource-Consents/Schedule-of-Fees-and-Charges-Consents--Resource-Consents/>

Fixed Initial Deposit Charges are levied at the start of the application process and are payable at the time an application is submitted to the Council for processing. The fixed charges shown in the schedule are the minimum Fixed Initial Deposit Charge for that particular application category.

Resource Consents	Units	2021/2022
Pre application meetings on larger resource consent applications (as determined by the Development Planning Manager, Team Leader or Senior Planner)	Actual	Actual cost of attendance experts
Pre-lodgements meetings	Set fee	\$95.00
Applications for Land Use Consent		
NB: In addition to the listed charge, all land use consent applications (except those for outline plans) incur a monitoring charge as detailed below		
Non-notified Applications		
The following fixed charges apply for non-notified applications for land use consent:		
A. Controlled activities	Fixed Initial Deposit Charge	\$1,200.00
B. Restricted discretionary activities	Fixed Initial Deposit Charge	\$1,300.00
C. Discretionary activities	Fixed Initial Deposit Charge	\$1,700.00
D. Non-complying activities	Fixed Initial Deposit Charge	\$2,100.00
E. Boundary activities, providing written approvals have been provided by the affected parties	Fixed Initial Deposit Charge	\$750.00
Notified Applications		
The Fixed Initial Deposit Charge for any limited notified application for land use consent will be the amount required for a non-notified application of the same type plus \$6,000.00	Fixed Initial Deposit Charge	As above plus \$6000.00
The Fixed Initial Deposit Charge for public notified land use applications will be the amount required for a non-notified application of the same type plus \$15,000. (For larger or more complex applications, the fixed charge for notified applications may be increased to \$20,000 at the discretion of the Development Planning Manager. This is to cover increased notification costs associated with the application including publicity, organising the hearing and expert referrals etc.)	Fixed Initial Deposit Charge	As above plus \$15,000.00
Actions Related to All Types of Land Use Consent		
Signing fees are included		

A. Preparation and signing of any bond, covenant, legal document or variation thereto required as a condition of consent (Resource Management Act 1991 sections 108 and 109)	Fixed Initial Deposit Charge	\$315.00
NB: The Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis		
B. Application to extend time in respect of any bond, covenant or consent notice (Resource Management Act 1991 sections 108 and 109)	Fixed Initial Deposit Charge	\$315.00
C. Bond discharges plus actual time for inspections	Fixed Initial Deposit Charge	\$338.00



Map of Tairua Land Use

REPORTS

Presidents - Brain Fellows

Unfortunately, we are again in lockdown. Geoff is allowed to do essential work on the golf course. I have spoken to Geoff a few times and he is enjoying the quiet time on the course. The greens have been sprayed and this will help to keep them healthy. We are lucky that there has been no positive cases in The Coromandel.

The concrete has been laid in the workshop and we now await the hoist. The concrete has to mature for 28 days before a hoist can operate.

I have contacted Graeme and Powerco have our details and we await their reply. With Covid this could take awhile. His quote for the job would stay the same.

On Sunday at our Vets tournament a walker was hit on the back while walking. This person did not stop, did not take cover when screamed at (obviously did not read the signage,) and carried on. I have no idea who this person is.

In these trying times keep safe and be kind. We will get through this.

House Committee Report - Jean McCann

Last meeting due to be held last Wednesday cancelled due to Covid19.

The Committee are busy getting quotes for signage on the roadside and on Clubhouse to replace old, outdated signs. We continue to prepare a budget for Finance Committee for the next financial round.

Publicity Report - Jean McCann

Facebook is being kept up to date by Janine and we are getting likes.

The **website** is up to date with a full sponsors page. The Club House signs need updating and re-arranging.

Mailchimp

All Members and sponsors are receiving notifications.

Last notice was of Covid Lockdown.

Kitchen - Jenny Chalmers

August started well for the kitchen with two functions requiring catering on a larger scale than our regular scrambles and coffee club. However the Covid lockdown has halted all kitchen activity for the second half of the month.

The first catering event in August was our First Friday roast dinner catered by Sharni Champion. She has come on board as a casual caterer for the club and has signed a contract to provide catering as required (at present just on the first Friday of the month). The arrangement agreed on is detailed in the attachment below. The club will provide administrative support such as taking bookings, collecting payment and ordering food. Costs will be taken out of the gross income and the nett profit will be shared on a 75% to 25% basis. On each catering occasion Sharni will provide the club with an invoice and John will make payment into her bank account. Sharni will be responsible for paying her own tax. The August dinner was attended by 43 people and feedback from attendees was mostly positive. There was some comment on the front of house management and also food presentation. On the next occasion scheduled for September 3rd I will be available to work with Sharni to help organise seating and food service and to ensure there is consistency in food plating/presentation. We do not know yet whether lockdown regulations will allow a dinner to take place in September.

The Vets tournament held on August 15th saw morning tea served to all tournament participants and lunch provided for 79 players. At \$10.00 per head the gross income was \$790.00. With costs of \$333.00 this produced a profit on catering of \$460.00. Feedback from the visitors indicated a high level of satisfaction with the food. Many thanks to everyone who helped in the kitchen on the day. It was a great team effort.