

TAIRUA GOLF AND COUNTRY CLUB (INC)

MINUTES of the Board Meeting held 28 July 2021, 1 pm at the Club House

JULY REPORTS

Present

Brian Fellows (President), Mike McCann, Jack Harrop, Jan Collier, Stephen Fang, Jean McCann, Jenny Chalmers,

Apologies

John Fraser

MOVED that apology be accepted

Jan/Jean PASSED

Minutes of the March meeting

MOVED that the Minutes of 30 June meeting be accepted as a true and correct record Jenny/Mike PASSED

Matters Arising

EZGO sponsorship for Coastal Pairs – two years at \$500, plus gifts for prize table

9 hole Saturday trial/early starting time Thursday/Saturday – 9 hole scramble not going ahead for August, insufficient interest. Early start option is still available for Thursdays and Saturdays.

Electricity Upgrade – still waiting for a response from PowerCo, proposed upgrade will cater for up to 15 carts.

Correspondence

OUT

Letter to Ray Blackler re drainage of outlets into the harbour requesting a date for the job - Brian.

IN

Letter from John Hindmarsh of Experience Pauanui is looking for founding members for an incorporated society for fireworks display

Letter from John Fraser re costs incurred removing harbour fill from walkway

Excavator 20 hours	\$2,000
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Tractor with tip trailer 20 hours	\$1,000
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Tractor with levelling bar 20 Hours	\$1,000
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Greenkeeper 20 hours	\$500
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Golf course volunteers x 2, 20 hours	no charge
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Approx 30 cubic metres of fill	no charge
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Total	\$4,500
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MOVED that the inward correspondence tabled be accepted and approved Jean/Brian PASSED

Reports as circulated be taken as read

1. President – Brian

The question raised in John’s correspondence was how did the Board intend to recoup these costs? The costs of \$4,500 presented by John was for placing and levelling sand along the walkway as per the request of Tairua Walkway. The earlier removal of sand from the walkway was done at the request of Craig Watts. Geoff had suggested at the time that Craig be invoiced for a sum of \$1000.

2. Club Captains – Mike & Jan

3. Golf Croquet - Michelle

4. Kitchen - Jenny

Friday Happy Hour costs queried. Kitchen committee requires copies of expenses for their records. Jenny and Jean to sort contract and liaise with Janine and Sharni before Friday 6 August Happy Hour.

5. Publicity – Jean

The Board discussed and agreed that the PR Reports and Office Admin report should be included in the Newsletter as presented but relevant information to appear in ‘Club Report’. These two reports are reports for the Board. Much of the content is already covered in the President and Board member’s reports.

6. PR Managers – Janine

The Board agreed that Cart Sponsor proposal should not include a price but interested sponsors should be able to negotiate with PR Manager an appropriate cost. Newsletter to outline sponsorship options. Interested sponsors should discuss the options that they require with PR Manager and a personalised sponsorship be organised.

Stephen queried overall price on Cart Sponsorship price MOVED that no price is included in proposal going out in the newsletter

Jack/Mike PASSED

7. Office Admin – John

8. Financial – Jan

Account	29 July 2021	30 June 2021	
Current	\$17,754.51	\$17,627.84	
Saving	\$100,074.78	\$100,069.97	

The payments for the month of July totalling \$8,760.68 have been approved by the finance committee for payment.

Included in this payment was \$990 payment for traps.

MOVED that the July accounts totalled \$8,760.68 approved by the Finance Committee be approved for payment.

Jan/Jean PASSED

Membership

New Members

Heather du Plessis-Allan – Full Member

Barry Soper- Full Member

Fay Dickson - Social Member

Johanna Bonnar - Full Member

MOVED that the new members be welcomed, and accepted

Jean/Mike PASSED

General Business

Strategic Planning update

The Executive summary has been emailed to Board members prior to this meeting. First planning meeting 9am Monday 2 August.

Country Membership review

Moved that the follow changes be made to the By Laws for Country Membership Jenny/Jan PASSED

Country Membership (affiliated)

Those persons who reside a majority of the time beyond the settlement of Hikuai in the south and Whenuakite in the north. Tairua is their home club. Such memberships will be charged a reduced membership fee as agreed by the Board of Management when determining annual subscriptions and fees. Members cannot play in Club Championships or Trophy competitions. Member can hold office, vote, and represent the club in inter club competitions. To qualify as a Country (affiliated) Member they must satisfy residency requirements of living outside Tairua apart from weekends and occasional holidays, or in the case of overseas members for more than six months of the year.

Country Membership (non-affiliated)

This is a secondary membership offered to full playing affiliated members of another NZ Golf Club who is responsible for maintaining their handicap records. Such membership will be charged a reduced membership decided by the Board of Management when determining annual subscriptions and fees. Members cannot play in Club Championships or Trophy competitions. Member can hold office, vote, and represent the club in inter club competitions.

Membership for 2021-2022

Membership have increased by 5% plus CPI 1.5% as per Constitution.

MOVED that table presented outlining 2021-22 membership subscriptions be approved with amendments to Country Membership fees as discussed.

Jean/Jenny PASSED

Review of Golf Prizes

The Club captains recommended that the scramble fee will remain at \$5. Current Competition Prize list to remain in use.

Vets Coastal Pairs Campervans

Neighbours are to be informed of this event and the arrival of up to 15 campervans onsite. Some will be staying Saturday before moving onto Mercury Bay.

Hoist for workshop

A request from Green Keeper for a hoist was discussed. Purchasing a hoist is a Health & Safety priority for the workshop. Stephen to follow up on three quotes. Quotes to be circulated to Board members for discussion and a decision.

House Committee requests

A successful first meeting has been held. Plan for going forward has been discussed by the committee. Committee to prioritise spending budget for clubhouse and present to Board. Three quotes are required for major jobs.

Office Support

MOVED that the Board move into committee

Jan/Jenny PASSED

MOVED that the Board come out of Committee

PASSED

Job Descriptions are under review. Performance appraisal tools for use to be investigated.

MOVED that the Board investigate a performance review for paid staff Jenny/Mike PASSED

Meeting closed 4.09 pm

Next meeting Wednesday 25 August 2021 at 1 pm

Presidents Report - Brian Fellows

Welcome to John Fraser who has offered his services until our next election.

A member of our Club has offered us a \$30 000 interest free loan plus a \$2000 donation which we can pay back over a period of time suitable to both parties. The machine is a Kubota F3690 rough mower with a retail price of \$35 924. We have dealt with Central Motors over many years. Our price would be \$32 000 with a 24 month or 1000 hours warrantee, whichever comes first. They will also give us an extra cover of 24 months or 2000 hours cover at no cost as a way of supporting our Club. All prices are plus GST. They are waiting for these machines to come into the country. Cost to us \$30 000

I have spoken to the other member who has given us a donation of \$10 000. He is happy for us to use it for any purpose we desire - power supply or golf cart. In return he only wants free use of a golf cart whenever he plays golf. He books on the internet well in advance. This is similar to Barry Welch's cart agreement.

With the amount of machinery we have, servicing is important and we do not contract out for servicing. This saves a lot of money. For Safety and efficiency we need to have a two post 4+ton hoist to do maintenance of our machinery. The cost for this is approximately \$5000.

We still have a good supply of wood but it is wet.

The walkway has been improved by the addition of the dredgings that have been spread.

An email has been sent to Ray Blackler asking him to be our contractor for the outlets that go into the harbour. He needs this when applying to get permission for him to improve our harbour outlets. If successful this could happen in the drier weather.

Volunteers have been working on our course around our winter weather to ensure we can maintain our course in the best condition possible.

I have contacted Graeme Kyte and he is having trouble getting a quote for our power line. A new consistent power supply is essential for our electric golf carts.

The next four to months are difficult financially because outgoings are greater than incoming. All expenditure and proposed purchases will need to be approved by the finance committee.

Men's Golf - Mike McCann

Rain has stopped play for a couple of days this month, but the days we did get to play we had a good turnout. On this last Saturday we had an excellent turnout of 17 players and as we played Par (bogey) we had some interesting scores. Coming up this month is the Vets Coastal Pairs, Sunday 15 Aug Tairua & 16 Aug Merc Bay, closing date for registration is 12 August.

Ladies Golf - Jan Collier

Ladies golf continues to be affected by wet weather on Tuesdays. We managed to get a small field of 9 and 18 hole players on the course last Tuesday. Coming up for our ladies is the final of 18 Hole Pennants, the Dorothy McNicol's Vets team event for 9 and 18 hole ladies. Vets Coastal Pair and at the end of August.

Kitchen - Jenny Chalmers

The highlight for July with regards to the kitchen was the very successful annual "July Birthdays Pot Luck Dinner" organised by Tina Larsen, Shirley Fellows and Jill Shanley. It was enjoyed by more than 50 people who contributed an array of delicious sweet and savoury dishes for a sumptuous meal. For the remainder of the month catering was confined to provision of bar snacks on Thursday and Saturday and the weekly Coffee Club. Wet days and low numbers have resulted in lower cash income than usual. However we have been able to purchase a set of 80 dessert/soup bowls from profits during the month.

The introduction of roast meals catered by Sharni Champion on the first Friday of the month has the potential to contribute to Club income. The first meal served on July 2nd was very well received and

we hope club members will support this new endeavour. Come along to the club for Happy Hour drinks and stay for dinner. The next roast meal will be served on Friday August 6th.

Golf Croquet - Michelle McLean

July has been a little kinder to us re weather and we have managed quite a few club days with good numbers attending. Our end of month drinks and raffle were also well attended despite there being no croquet that day. We have also organised a soup and roll lunch for later in the month to be held straight after Friday's croquet this also is looking to be well attended.

As always thanks to Rick, for mowing Brian W, for keeping the oil lines done and Tony for weed eating the edges. Bruce, Perrine and Diane have also been busy maintaining the edges and tidying the garden.

Marketing and Publicity - Jean McCann

Website: New Sponsors to be added. Janine can do this.

Facebook Page: Janine is updating this regularly and answering all queries. Hits have been increasing.

Mail Chimp: This is working well, and we plan to have the newsletter published at the end of the month as usual.

Who is on the Course -71% opened.

June Newsletter

Successful deliveries 280 100.0% 61% opened.

Top locations by opens

New Zealand 367 77.6%,USA 101 21.4%, Australia 3 0.6%,Germany 1 0.2%,United Kingdom 1 0.2%.

1st Friday night of the month on 2 July 2021:

Sharni catering for a roast dinner worked well and was well attended. House Committee have delegated to Kitchen Committee through Margaret to liaise with Sharni re health and safety protocols and kitchen use. Contract needs to be drawn up. Many thanks to all who helped, especially Janine and Ken who did main organisation.

House Committee

The inaugural meeting was held on Friday 23 July with reps from Bar, Kitchen, Publicity and Admin with Club Gardens an apology.

Matters dealt with were the re-decoration schedule of the Club rooms and first Fridays of the month continued and extended. Other matters were a long term plan/wish list and budget to be drawn up for presentation to Finance Committee and Board for year end.

A table of actions and costs are to be presented to the Board at this next meeting.

Future meetings to be scheduled for the Wednesday 2pm before a Board Meeting.

PR Manager's Report

We are delighted to welcome these new first time Sponsors:

- Safari Group: First time Tee Advertising Sponsor, thanks to Martin Dunning for arranging this and the fantastic signs on #14M. Check out what Safari Group do and who they are at www.safarigroup.co.nz.
- EZGO Golf Carts are our new Vet Coastal Pairs Tournament sponsor for this year and 2022. Thinking of buying a new golf cart? Have a look here www.ezgo.co.nz.
- The Tee Flags have arrived and thanks to First National Realty Tairua for sponsoring them, they look great!

Pest Control Donations

- To date we have received donations for five rat traps and there are more if you're keen to be a "Pest Controller" and sponsor one at \$120. Thanks to everyone who has already donated.

Friendly Fridays

A new initiative by some of our members to have “Friendly Fridays” at 2pm, come along and play a friendly game, everyone is welcome. The timing of this rolls nicely into Happy Hour at the Clubhouse from 4pm.

First Fridays of the Month Dinners

Friday 6th August is our next “First Friday of the Month” \$25 Roast Dinner night with an extended Happy Hour on the Bar from 4 until 8pm, member’s draw, raffles, free pool and darts. Bookings essential on either 864 8416 or info@tairuagolf.co.nz.

Golf Cart Sponsorship

The Tairua Golf & Country Club have a new sponsorship category “Golf Cart Sponsorship” and welcome businesses to become part of our Sponsorship Programme.

We will be taking possession of six brand new EZGO golf carts in October this year. We see this as a wonderful opportunity for six businesses to advertise their business and also gain membership to the Tairua Golf & Country Club.

These carts are able to run for up to 36 holes daily, that's potentially 10 hours your business will be advertised on our course daily.

Some of the “Golf Cart Sponsorship” benefits are:

- One Full Playing Membership.
- Company listing on the Club’s website Sponsor’s Page.
- Advertising in the Club’s monthly newsletter on a rotational basis.
- Either six cart hires or six rounds of golf or a mixture of both, in the sponsorship year.
- Invitation to our Sponsor’s Day where we say thank you for supporting the Club.
- Signage on an available golf cart is the sponsor’s cost (one off cost). Carts cannot be painted, physically altered or modified in any way, they can only be ‘wrapped’ or have adhesive film applied and Tairua Print can help with this.
- Cost of Sponsorship \$1,800.00 + GST per sponsorship year. Sponsorship for this category runs from October to September.

Office Administration - John Sands

A much quieter month within the club in July due mainly to the wet weather with the course being closed for play on several occasions.

The club received a very generous donation of \$10,000 from a member which is to go towards club requirements as seen fit by the board.

A very warm thankyou to the member for this sizable donation which i'm sure will be put to good use.

Next week we start the review process for our clubs next 3 - 5 year strategic plan.

This process will take 3 weekly meetings to complete and a recommendation will be presented to the board for buy-in and sign off at the next board meeting.

A big thank you to the members who completed the survey on this topic which will greatly assist the lead group in developing the clubs plan for the future.

I am also pleased to report the club has been granted a renewal of its Club Licence effective 31st July 2021 for a period of 3 years.

We ticked all the boxes in the review process and a big thank you here to Ken and his team for the management of this area which is key to generating funds for the club throughout the year.

On the topic of the bar I carried out a full stock take with Ken last week and can report a YTD GP of 60% which is a great result.

With the summer months to come and the added member activities within the club house we should maintain this GP .

This area of the club along with the kitchen now has a core list of preferred suppliers which enables me to keep an eye on costs and terms of trade from each of them.

I look forward next month to sharing the signed off Strategic Plan with you which will be the driver for growth and sustainability for the next 3 - 5 years.