

TAIRUA GOLF AND COUNTRY CLUB (INC)

MINUTES of the Board Meeting held 30 June 2021, 1 pm at the Club House

Present

B Fellows (President), M McCann, J Harrop, J Collier, S Fang, Jean McCann

Apologies

Jenny Chalmers

MOVED that apology be accepted

Jean/Jack PASSED

Minutes of the March meeting

MOVED that the Minutes of 26 May meeting be accepted as a true and correct record

Jean/Steven PASSED

Matters Arising

EZGO cart update – The contract has been signed for six leased carts. Delivery to be advised, first payment starts 1 November.

Metal for croquet courts road - Brain has done once, but will need doing again

Rough mower update - Ngatea Motors have been approached. Geoff has been asked to come up with a long term plan of machinery. Board we are in favour of purchasing a new rough mower using a loan from a member.

MOVED that the Board agreed to the purchase of a new rough mower's loan using a member's loan.

Brian/Jean PASSED

Finance committee to organise contract for repayment

No 4 cart – has been returned and is in use. Costs of repairs have been recovered. Club has paid for the replacement roof damaged in an earlier incident.

Board vacancy - John Fraser has stepped up to join the Board.

Moved that John be asked to join the Board from next meeting onwards

Brian/Jean PASSED

Electricity upgrade – Graeme Keyte has supplied a quote for \$9,200 to supply the clubrooms from 3 phase 63 Amps to 3 phase 100 Amps. The quote for installing line/s is yet to come in. This will be an extra cost. Board will wait until line costing come in before confirming Graeme's quote.

Janine's job description and amended contract – Jean is to complete these

Campervan restrictions - Jean to pick up past correspondence from John and follow up with council.

Correspondence

OUT

Contract for EZGO carts

Strategic Plan Survey

IN

Ross Cambie - Country Membership query

Wednesday 29 December group booking for 30 players – this group is to be asked to book online.

McKenzie Decorators paint quote -

MOVED that the Board accept the quote for a total of \$3,245 + GST

Jean/Mike PASSED

Saturday 20 November booking for Picasso/R McKenzie - 28 players - \$25 green fees for affiliated and non-affiliated players payable on invoice; members price for carts to apply, any alcohol taken onto the course must be purchased from the club. Please order in advance. No alcohol to be brought onto the course as per licensing restriction of alcohol license.

Annual Leave request from Janine Saturday 18 September to Sunday 26 September

MOVED that the Board approves annual leave for Janine

Jan/Brian PASSED

Jenny Chalmers email – Jean and Jan to follow up

MOVED that the inward correspondence tabled be accepted and approved

Jack/Mike PASSED

Reports as circulated be taken as read

1. President – Brian

MOVED that Darren McClone wage be increased to \$25 per hour including holiday pay, back dated to February 2021

Brian/Jack PASSED

2. Club Captains – Mike & Jan

3. Golf Croquet - Michelle

4. Kitchen - Jenny

5. Publicity – Jean

6. PR Managers - Janine

7. Financial – Jan

Account	30 June 2021	26 May 2021
Current	\$17,627.84	\$ 24,786.63
Saving	\$100,069.97	\$100,065.72

The payments for the month of June totalling \$18,232.96 have been approved by the finance committee for payment. This payment included two IRD payments totalling \$6,887.21.

MOVED that the June accounts totalled \$18,232.96 approved by the Finance Committee be approved for payment.

Jan/Steven PASSED

Membership

New Members

Bryan Farquhar – Full Member

Shanti Wilson - Junior Member

Peter Wilson - Social Member

Susan Wilson - Social Member

Johanna Bonnar - Full Member

MOVED that the new members be welcomed, and accepted

Jean/Mike PASSED

General Business

Strategic Planning Survey - revised timetable reviewed by Board

Swot Analysis due 12 July given to Board members to complete. A copy of the Survey comments was given to Board members. These are Confidential

Carts update -

EZGO \$1000 sponsorship – Board approved in principle that NZ Vets 2-day Coromandel Pairs could benefit from this sponsorship. Steven to ask EZGO for approval to use sponsorship monies.

Member's \$10,000 cart donation – no decision made on how best to use this donation. Member will be able to use a leased cart whenever he wants to for no cost. Booking online is essential.

Cart Sponsorship – sponsorship initiative was presented to the Board. Board agreed in principle to proceed with cart sponsorship.

Traps -. Jean to liaise with Allie Cotter re her submission to Board.

House Committee

Jean to chair future meetings. A representative from the bar, the kitchen, the garden and Janine will make up the House Committee.

First of the Month Happy Hour – the Board approved in principle that a cater will be trialled this Friday night with the support of volunteers to provide a roast meal. This is to be reviewed. Jean will be overseeing the use of the kitchen.

Members draw to remain once a month during the off season.

Meeting closed 4.15 pm

Next meeting Wednesday 28 July 2021 at 1 pm

JUNE REPORTS

President's Report - Brain Fellows

We have been gifted \$10 000. This money can be used at our discretion. The member who donated this money would like to have the use of a cart when he comes to golf. He uses the internet to book and the club would always have forward warning.

I am still awaiting quotes for a new line into the Bowling green to ensure electric golf carts are charged without tripping the fuses. I have talked to Graham Kyle to give a rough estimate of costs.

I have been approached by John Fraser and he is willing to be on the Board until the next election. He is a former Board member with experience relating to the digger.

The Ute donated by John and Erika has been made roadworthy by John Hayward and Ray Russell donating their time and the cost of tyres and brake pads and warrant of fitness etc. I have seen Gary and this Ute will have third party insurance.

Firewood supplies are getting very low and only wet wood is available. The Ute now registered and warranted is used for delivering firewood.

The trapping of stoats, weasels and rats has been taken over by Allie Cotter and Annie Hardie . They have presented to me a proposal that traps around the perimeter of the golf course. The cost is approximately \$1,500. This project will have very good PR value with the walkway group and the bird watches who frequent the walkway.

Geoff Allan and I had a meeting with the Walkway Committee to discuss the approval given by Environment Waikato to spread dredgings on the walkway. When conditions improve we will be able to undertake this task.

Whenever possible the digger is improving drainage and cleaning up areas of the golf course.

Darren has not been given a pay rise for several years. He should be given the cost of living increase each year. A fair compromise is \$25/hour which includes holiday pay. I have discussed this with Terry and he considers this a fair compromise dated to February this year the same as Geofs. Board approval required.

There are two large trees on the north side of the main entrance that our neighbour would like to cut down and he is willing to pay the cost of this exercise. The trees are on our property.

Ladies Golf – Jan Collier

No golf has been played over the month of June on Tuesdays, maybe the last Tuesday of the month may see us out there on the fairways. Round 3 of BOP 18 Hole Handicap Pennants was cancelled during the month. Good to see a small number of the ladies out on the course on Thursdays and Saturdays.

Men's Golf - Mike McCann

Not a lot to report this month, we missed two days scramble due to rain. I have heard that the Lakes Resort Pauanui course has been closed for several days.

We had a decent turnout for the Thursday meat pack day with 21 players.

Financial Report - Jan Collier

During the month the following asset purchases have been made as approved by the Board:

Admin laptop/bag and MS Office \$987.43

Admin printer \$349.00

Chainsaw \$2,000

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Income was down for the month of June with all of the bad weather and course closures. Only three days which were all Saturdays (5/6 , 12/6 and 26/6) generated income of more than \$500. A total of \$6,382.10 was the income for these three Saturdays.

Administration Manager - John Sands

Now 6 months into the role and enjoying the many challenges the position offers.

The first task was to sort out all outstanding accounts and bring the accounting system up to date each month. This has now been achieved and a special thanks to Terry and Jan for their assistance in this area.

We now have in place a base set of suppliers for the club and an ordering system which requires club order numbers to be obtained prior to any orders being placed or paid.

The club has also just completed successfully renewal of their club licence for the bar and food service plan for the kitchen.

A special thanks here to Jenny and her team of volunteers for the outstanding job they carried out last week cleaning from top to toe the kitchen area which enabled a less challenging review with the TCDC food safety inspector.

Members should be made aware of the caravan/motorhome parking area restrictions that have been placed on us by TCDC.

As it stands we cannot legally run the old bowling green as a “campground” for caravans/motorhomes

We will continue to allow parking overnight to caravans and motorhomes with a restriction of no more than 3 on site at any one time.

The board will take up this issue and work on a plan so we can work with the council and comply with any requirements so watch this space.

Work is about to start on the club's 5 year strategic plan and a group of 5 – 6 people with experiences in this area have agreed to form a working group coordinated by Jack Harrop to address this challenge.

Feedback from the recent member survey sent out a few weeks ago will be the groups foundation to work on for this project.

The completed plan will be a guideline to growth and survival long term for the club so please if you have not already completed the survey and have your say.

PR Manager's Report - Janine Carson

We are delighted to welcome these new first time Tee Advertising Sponsors:

- Hot Waves Café in Hot Water Beach: new owners Danika & Stu Fanshawe have renewed the Café's sponsorship with us
- The Old Mill Café: new owners Michelle & Nigel Fenton-Lee have renewed the Café's sponsorship with us
- Tairua Print and Advertiser: first time sponsor, long-time local - for all your printing needs
- Powerhouse Realty: first time Tee sponsor and recent 9 hole golf tournament sponsor
- Safari Group: first time sponsor, owners of the Ramada hotels

Here at the Tairua Golf & Country Club we have a new sponsorship category and welcome businesses to become a member of our Sponsorship Programme. Sponsorship for this category runs from October to September.

Some of the “Golf Cart Sponsorship” benefits are:

- One Full Playing Membership
- Company listing on the Club's website Sponsor's Page
- Advertising in the Club's monthly newsletter on a rotational basis
- Either six cart hires or six rounds of golf or a mixture of both, in the sponsorship year
- Invitation to our Sponsor's Day where we say thank you for supporting the Club
- Signage on an available golf cart is the sponsor's cost (one off cost). Carts cannot be painted, physically altered or modified in any way, they can only be 'wrapped' or have adhesive film applied
- Cost of Sponsorship \$1,500.00 + GST per sponsorship year

I am excited to be working with the House Committee to develop the Clubrooms. You may have seen a few changes already, high stools, First Friday's dinners, magazines etc and we will be making more changes going forward. There is the old adage of “you can't please everyone” but I would appreciate it if you didn't throw out the magazines and you are welcome to rearrange the furniture to suit your group, if you could please return the furniture to the way you found it, we would certainly appreciate it.

We had our First Friday of the Month dinner June 4th, catered with Surf N Sand's fish & chips including a members draw (must be at the Club to win), \$5 House beers and wine, free pool table, dart board and raffle.

I couldn't be happier than to announce that Sharni Champion is going to run Friday night dinners at the Club, she is starting with a roast dinner on Friday 2nd July. Sharni makes 'real' gravy, “none of that packet stuff”. Bookings are essential please. Janine if we have members draw confirmed for every Friday, then promo here after talking to Sharni

I am focussed on working with the local community in any way I can, using local suppliers, having events for everyone to join in etc. Part of this initiative came to fruition in early June when Brent Arnel, Sports Coordinator

from Tairua School and Mark Cory-Wright brought the first group young golfers to the Club, the weather was great and by all accounts the day was a success.

Kitchen Committee – Jenny Chalmer

June has been a busy month for the kitchen. The highlight was the mid-winter Christmas dinner organised by the house committee and the kitchen committee. More than 50 people attended and enjoyed baked ham with the traditional vegetables and trimmings followed by mini pavlovas and sticky date puddings. The club rooms were decorated in festive colours and between courses Santa and his gorgeous elf delivered gifts. With John and Ken on the bar and Perrine organising the raffles plus a team of more than 20 other volunteers assisting it came together most successfully from a financial perspective. Combined profits from the night of close to \$1,500.00 will be a useful contribution to club funds during these quieter winter months. The other major work effort by the kitchen team has been a kitchen spring clean. A team of five spent nearly four hours removing old and out of use equipment, cleaning cupboards and drawers, washing walls and cleaning fridges. A worthwhile and necessary task carried out by willing volunteers ahead of the annual TCDC inspection. One concern which continues relates to reporting of kitchen income and expenses in the monthly financial report. While monthly income and expenses for the bar, firewood and golf shop etc are regularly reported, the contributions and costs for kitchen seem to be absorbed into some other income category. This needs to be addressed in our financial reporting system. Jenny Chalmers GOLF CROQUET REPORT For golf croquet members the continued rain on Tuesdays and Fridays has interrupted play, making greens soggy and the parking area too boggy for cars. Our fingers are crossed that July will bring fine days so play on a regular basis can be resumed. Michelle McLean and Jenny Chalmers

Marketing and Publicity – Jean McCann

Website: All up to date

Facebook Page: Janine is updating this regularly and answering all queries. Hits have been increasing.

Mail Chimp: This is working well, and we plan to have the newsletter published at the end of the month as usual.

April Newsletter

Successful deliveries 276 100.0%

Total opens 514.

May Newsletter

Successful deliveries 276 100.0%

209 opened. 75%

Locations

New Zealand 430 78%

USA 112 20%

Australia 7 1.2%

United Kingdom 8 1.4%

Survey Email

70% opened

Mid-Winter Christmas Dinner Flyer

Successful deliveries 276 100.0%

Total opens 514.

Publicity: Social Events:

Mid-Winter Christmas Dinner front of house, Santa and raffle organised.

Income		
Cover Charge	55 x \$25	\$1,375
Raffle	After costs	\$162

Bar		\$700
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Friday night promo on the first Friday of the month started 1 June 2021:

Worked well with 25 Fish and Chips ordered and served.

Many thanks to all who helped, especially Janine and Ken who did main organisation.