

## TAIRUA GOLF AND COUNTRY CLUB (INC)

### Board Meeting, 22 September 2021 at 1 pm, at Clubhouse

<p><b>Present</b> Brian Fellows (President), Mike McCann, Jan Collier, Stephen Fang, Jean McCann, Jenny Chalmers, John Fraser, Jack Harrop</p>
<p><b>Apologies</b> - none</p>
<p><b>Minutes of the August meeting</b> MOVED that the Minutes of 25 August meeting be accepted as a true and correct record                      Jenny/Jean PASSED</p>
<p><b>Matters Arising</b></p> <p><b>Caterer's Contract</b> – Signed and to be filed. Copy to be kept in folder in kitchen. Jenny available to supervise and co-ordinate next meal planned for Friday 8 October.</p> <p><b>Tairua Walkway</b> - letter received from Walkway Committee on 18 September offering a contribution of \$750 in response to John Fraser's letter MOVED that the Walkway Committee to be provided with an estimate cost and full description of any future work on the walkway undertaken by Geoff and volunteers on behalf of the Walkway before the work is started Jean/John PASSED</p> <p><b>Hoist update</b> – been delivered and will be installed 28<sup>th</sup> September</p> <p><b>Surf Club Prize Giving</b> is booked for Easter Saturday, 16 April 2022 to avoid clash with Bay Insurance Sunday Tournament.</p> <p><b>Reporting Accident's</b> - yellow folder in Admin office is to be used. Appropriate forms to be completed from diary entries.</p> <p><b>Drainage outlets</b> - Regional Council have visited to take photos of the harbour outlets for permission required for Ray Blacker can start clearing the outlets.</p> <p><b>Leased Carts</b> – John is following up on when Powerco can carry out the work required. Brian and John to oversee the renovations required to house eight club carts and one hire cart. John to set up/stop online payments for the new lease and existing carts.</p>
<p><b>Correspondence</b></p> <p><b>OUT</b></p> <p><b>IN</b></p> <p>Walkway letter – reply to be written Jeremy Disher - letter re proposed sub-division on northern boundary – reply to be written President has been approached by a local organisation to erect a garage on the bowling green to house their emergency vehicles/trailer MOVED that the inward correspondence tabled be accepted and approved Jean/Jenny PASSED</p>
<p><b>Reports</b></p> <p><b>President's</b> – circulated <b>Club Captains</b> – circulated <b>Kitchen</b> – circulated Jenny informed the Board that she will be resigning from kitchen as co-ordinator as from AGM 2021. Jenny was thanked by Brian on behalf of the Board for her voluntary work in kitchen and her leadership role of co-ordinator and wished her all the best. <b>Golf Croquet</b> - circulated <b>Publicity</b> - circulated <b>House Committee</b> – circulated Jean spoke to the signage proposal circulated. Minor suggestions around wording and colours were discussed.</p>

MOVED that the Board give approval for House Committee to proceed with replacement signage as circulated. The final draft to be presented to Board when available Jean/Brian PASSED  
The Board approved Jean's request for the use of the clubroom for Art Escape Exhibition to be held in February 2022.

### Financial Report

As the financial for 2020/21 finishes on 30 September the closing balance of our current account is evidence that Covid-19 has treated us well. The term deposit has remained intact, and the current account has maintained a credit balance throughout the last 12 months. A second wage subsidy of \$4,318 was deposited on the 13/9. The hoist, \$4,225.58 has been paid for this month as well as two IRD \$3,734.75 payments has been paid this month. Payments totalled \$14,390.82 need approval for payment. This figure is exclusive of wages paid. Invoices for 2021/2022 season will be sent out to all current members on the 1 October.

Account	24 August 2021	22 Sept 2021
Current	\$8,036.36	\$6,236.64
Saving	\$100,074.78	\$100,82.58

MOVED that the August accounts totalled \$14,390.82 approved by the Finance Committee be approved for payment. Jan/Mike PASSED

### New Members

Andrew Buckthought – Country

Jill Russell – Social

Manu Roberts – Junior

MOVED that new members be approved and welcomed to the club

Jan/John PASSED

### General Business

#### Annual General Meeting

AGM to be held on 27 November. The following reports will be presented: Presidents; Club Captains; Golf Croquet; Financial Report and Auditors.

Two members at large Board vacancies will need filling. Jack Harrop will not be continuing on his with his two-year tenure. John Fraser, co-opted onto the Board to fill Doug Hayward's vacancy is eligible for re-election.

There was discussion around the reasoning and wording in the Constitution of two-year tenure 'Each elected member shall hold office for two years when they shall retire but shall be eligible for re-election.' The AGM in 2022 will see five of the current Board members standing down/eligible for re-election and two rolling over as the status quo stands.

#### Strategic Plan

Next meeting Wednesday 6 October at the clubhouse. Members of the committee are in the process of reviewing and re-writing criteria for the six key strategic goals for sharing before the 6 October

#### Golf Tournaments

**Melbourne Cup Tuesday 2 November** - The booking from an outside group was turned down on the basis that this is an annual members day only and members should not be asked to share clubhouse facilities with a large group of visitors on this day. It was the feeling of the Board that members must be considered first before the dollars on the members day occasions.

**Twilight Golf** – Board approved move from Wednesday night to a Friday night. Starting 26 November, finishing 17 December.

**Melanian Labour Weekend Tournament** - Club Captains to look at an alternative competition with the sponsors to accommodate Auckland at Level 3.

#### Staff Review

MOVED that the Board move into committee to discuss staffing Brian/Jean PASSED

MOVED that the Board move out of committee Brian/Jean PASSED

Each staff member involved to be following up with a phone call by a nominated Board Member

Each staff member involved to receive a letter from the Board

**Next meeting 27 October 2021**

Meeting closed 5.30 pm

## **REPORTS**

### **Presidents – Brian Fellows**

We are coping very well in level three. Unfortunately, we may be in this type of constraint for an extended time. We all need to be patient and kind to ensure we can manage these unusual times.

Geoff has managed with the help of volunteers to keep the course in very good condition. With the course closed he and the volunteers had the digger doing drainage on number 9. Unfortunately the wet weather has affected their work.

Jack and John have the Strategic Plan well under way. All members on this committee have tasks to accomplish before the next meeting.

We have been active in following up on the new 100amp line into the club. Powerco have a backlog and they can give us no definitive answer when they can price or even do this.

Ray Blackler has contacted us and we have had a visit from Ryan from Regional Council to take photos of our outlets to the harbour. If we get permission Ray will be able to clear these outlets and this will improve our drainage on the course.

Steven has the hoist and carts under control. The concrete has been laid and meets the requirements for the hoist. I was contacted by Jeremy Disher who has recently purchased (still under contract) the land on our northern boundary. He is keen to keep us informed about his development plans and involve our Club along the way. A reply by our Board would be appropriate.

Please note our next meeting for the Board will not be a zoom meeting but a face to face meeting at the Club on Wednesday 22 September at 1:00pm.

### **Ladies Golf**

Can you believe it, we have managed to get out and play two Tuesday consecutive rounds of golf in the month of September. The weather and Covid Level have allowed our ladies and honorary gentlemen back onto the course. Today, 26 ladies and men played 9 and 18 hole competitions in brilliant sunshine. The 9 hole players played the first of their stroke play champs, 18 hole players will be playing there next stroke play Champs week. A good number of our ladies make up the mixed fields of the three divisions of Shootout happening this Sunday. Thank you to everyone who has stepped up to play ,good golf and enjoy the prizes Craig works so hard on putting together for us. Afternoon tea is provided by the Collier and Wilson sponsorship. I would like to welcome Jan Stanley to the role of 9 hole convenor. Jan has been Jill's understudy this year and has now picked up the reins of 9 hole golf convenor. Melbourne Cup is our next big member- only tournament. Robyn Hunter has kindly agreed to be our sponsor the day, Robyn Hayward will be sponsoring the prizes for the best dressed on the day

### **Kitchen -Jenny Chalmers**

It has been a quiet month for the kitchen because of the Covid Level 4 and Level 3 lockdowns. However as social activity becomes less restricted, we are beginning to resume serving food on Thursdays and Saturdays and at Coffee Club on Tuesdays. We are planning another First Friday Roast Dinner for October if levels permit. This would probably be on October 8th. I need the Board to make a decision on this. Sharni Champion is available if the club wishes to proceed.

With the end of the current year approaching I wish to advise I will be resigning as Kitchen co-ordinator as of the AGM. The system of kitchen teams has worked well this year and the burden has been shared but my health prevents me from continuing in the role. I do not have a nominee to suggest as replacement because the other three team leaders all have health issues too. I am happy to provide advice and guidance to a new person but cannot do the physical work anymore. We will need to canvass the wider club membership to try to find a volunteer.

### **Golf Croquet – Michelle McLean/Jenny Chalmers**

Wet weather and the Covid lockdown have stopped croquet for the past month, but with the lifting of some restrictions on gatherings, fine spring weather, masks and social distancing, play was resumed on September 17th. It was a welcome relief from the social isolation of the previous few weeks and there was a high level of laughter and happy noise from the participants who were like kids let out of school.

Croquet will continue with some restrictions during level 2. All players need to sign in, wear masks while congregating outside before the game commences, stay with the same group and not use pegs or change balls during the period of play.

### **Marketing and Publicity - Jean McCann**

Facebook Page: Janine is updating this regularly and answering all queries. Hits have been increasing.

Mail Chimp: This is working well, and we plan to have the newsletter published at the end of the month as usual.

Average 60% opened re Covid19 Level 3 and 2.

August Newsletter 74% opened

Collier Shootout 77% opened

### **House Committee – Jean McCann**

A face-to-face meeting was held on Wednesday 15th August with an apology from the Kitchen rep.

Discussion centred around priorities for marketing of the Tairua Club, and we decided re-decoration of Club House was not a priority to bring visitors to Tairua golf course as this lay with keeping the golf course well-maintained.

However it was decided to go ahead with preparing budget for Board to fit in with long term strategic plan. Matters dealt with were continuing the completion of the budget for the Board. Quotes have been received from Window Dressings and tabled. Matters raised was that in a small town like Tairua and under current Covid conditions it was too difficult to get 3 quotes.

Updating Signage was considered important to direct visitors to Club and Anna has worked on new designs and got quotes (6 signs at \$400 + each). Janine to check with Brian as to who to approach re land on southern entrance to town. Also need to update flag as it is still in old maroon colours. (See attached)

Bar management was discussed, and Jean had communicated with Craig and for September onwards Ken will draw up the Bar Roster. An email to be sent out to all members to widen number of bar volunteers. Committee also felt that bar should be manned from 1pm onwards every day from 20 December during holiday season till 2 February and the Board should consider hiring paid staff (or offer free membership instead) to man the Bar when volunteers couldn't.

A table of actions and costs are to be presented to the Board at next meeting.

1st Friday night of the month on 1st October 2021: Not sure if meal will go ahead due to Covid19 restrictions.